

MEDICAL RECORD SCIENCE

PAPER-I

MEDICAL RECORD SCIENCES

Time: 3 Hours

Max Marks: 80

Note: Draw diagrams whenever necessary.

Write essay on any TWO of the following questions:

2 X 10 = 20

1. Definition of quality medical record. Describe characteristics of 'Good medical record' and required entries in medical record.
2. Write a brief note on planning, organizing, directing and controlling Medical records department.
3. What are the uses of medical records? Discuss about numbering and filing methods in medical records department.

Write a short note on any FIVE of the following:

5 X 6 = 30

4. Medical records committee.
5. Reporting of notifiable diseases to public health authorities.
6. Rights and responsibilities of patients.
7. Explain legal aspects of medical records.
8. ICD 10.
9. Privileged communication.

Write briefly on the following:

10 X 3 = 30

10. Serial numbering system.
11. Average daily census.
12. Types of consent.
13. Name the methods of collection of data.
14. Peer review.
15. Retention of the records.
16. Equipment required in medical records department.
17. Define the following: a) Discharge summary b) Progress notes.
18. Define register of birth and death.
19. Confidentiality of medical records.
